

SAMPLE FORM DO NOT USE

(Petitioner(s)-You on behalf
of student) :
v. :

(Respondent(s)-School District/
Charter School) :

BEFORE THE COMMISSIONER OF
EDUCATION OF NEW JERSEY

PETITION

Petitioner, your name, on behalf of your student's name, residing at your address, hereby requests the Commissioner of Education to consider a controversy which has arisen between petitioner and respondent whose address is Board of Education's address, pursuant to the authority of the Commissioner to hear and determine controversies under school law (N.J.S.A. 18A:6-9), by reason of the following facts:

1. (Here set forth in as many itemized paragraphs as are necessary for the specific allegation(s), and the facts supporting them, which constitute the basis of the controversy.)

WHEREFORE, petitioner requests that (here set forth the relief desired).

Signature of petitioner or representative
(Your signature)

Date:

VERIFICATION

_____(Your name/petitioner), of full age, being duly sworn upon his or her oath according to law deposes and says:

1. I am the petitioner in the foregoing matter.
2. I have read the petition and aver that the facts contained therein are true to the best of my knowledge and belief.

Signature of Petitioner
(Your signature)

Sworn and subscribed to before me this
____day of _____, _____

(Signature of notary public or other person authorized to administer an oath or affirmation)

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of student) : BEFORE THE COMMISSIONER OF
EDUCATION OF NEW JERSEY
:
:
v. :
:
:

(Respondent(s)-School District/
Charter School) : PROOF OF SERVICE

I, your name, hereby certify that on month day, year, I served the within petition by hand delivery/regular mail/certified mail (*circle appropriate option*) to the name of school district Board of Education, located at address.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Date:

(Your Signature)

_____ : BEFORE THE COMMISSIONER OF
: EDUCATION OF NEW JERSEY
:
:
v. :
:
_____ : PETITION

Petitioner, _____, residing at _____,
hereby requests the Commissioner of Education to consider a controversy which has arisen between
petitioner and respondent whose address is _____, pursuant to the authority of the
Commissioner to hear and determine controversies under school law (N.J.S.A. 18A:6-9), by reason of the
following facts:

WHEREFORE, petitioner requests that

Date:

VERIFICATION

_____, of full age, being duly sworn upon his or her oath according to law
deposes and says:

1. I am the petitioner in the foregoing matter.
2. I have read the petition and aver that the facts contained therein are true to the best of
my knowledge and belief.

Sworn and subscribed to before me this
____ day of _____, _____

_____ : BEFORE THE COMMISSIONER OF
: EDUCATION OF NEW JERSEY
:
:
:
v. :
:
: PROOF OF SERVICE
_____ :

I, _____, hereby certify that on _____, 20__, I served the within petition by hand delivery/regular mail/certified mail to the _____ Board of Education, located at _____.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Date: _____